



## Application Form for Feed-in Tariffs

This Feed-in Tariff (FiT) application is for customers who have an E.ON electricity supply, or whose energy supplier doesn't offer FiT, and want E.ON to make FiT payments.

There are limits (known as 'deployment caps') on the total amount of generating capacity that can receive a particular FiT tariff within different periods. If this affects your application, we'll let you know.

- Tick here if this application is for an extension.** Please note that extensions commissioned on or after 15 January 2016 are no longer eligible for FiT Payments but you still need to complete an application form for these extensions; this is so we understand your full generation capacity.
- Tick here if your application is to switch your FiT payments to E.ON from another supplier.**

### Some things that might help

Whilst you're filling this in, having the following documents to hand will help. At the back of this application form, you'll find a checklist showing all the information you need to send in to us.

- Your Micro-generation Certification Scheme (MCS) Certificate**
- Your Energy Performance Certificate (EPC)**
- An electricity bill for your generation site**
- Bank details of the person who will be receiving the FiT payments.**

Please send this application form, completed and signed to [FiTapplications@eonenergy.com](mailto:FiTapplications@eonenergy.com) or **FiT Application Team, E.ON Energy, Caxton Road, Bedford, Bedfordshire, MK41 0EW.**

If you have any questions, please take a look at the FAQs on [eonenergy.com/FiT](http://eonenergy.com/FiT), or call us on **0345 301 4884**. Our opening hours are 8am to 8pm, Monday to Friday and 8am to 4pm on Saturday.

### What happens next

When we get your application through, we'll complete our checks and will contact you if we need more information. Applications can take up to 8 weeks to process; if you haven't heard back from us after this time, please get in touch.

Once processed, we'll send you a welcome pack containing your 'FiT Plan' along with an Acceptance Form for you to sign and send back to us confirming that you're happy to go ahead.



### Need help?

Email us at [fitapplications@eonenergy.com](mailto:fitapplications@eonenergy.com) or call us on **0345 301 4884**.

We're open 8am to 8pm Mon to Fri and 8am to 4pm on Saturday.

## Section 1 | All about you (we need the details of the person who owns the generation equipment)

Title		Date of Birth	D	D	M	M	Y	Y	Y	Y
First name		Home telephone number								
Last name		Mobile telephone number								
Address										
		Postcode								

Email address	
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Please tick if you would like us to contact you by email about your application.

Company name (if applicable)			
Company number (if applicable)	VAT Registration number (if applicable)		

Please tick this box if you want to claim VAT on your export payments. You can now download a copy of the self-billing form from our website at [eonenergy.com/FiT](http://eonenergy.com/FiT)

## Generation site details

Do you own the generating site?  Yes  No.  
Where this is different to the address above, please fill in the below:

Title		Home telephone number	
First name		Mobile telephone number	
Last name		Postcode	
Address			

If you don't have a postal address then please give us the Ordinance Survey grid reference (OS):

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## Only answer this if you're NOT the owner of property where the generation equipment is installed.

I confirm that I have gained permission from the property owner that E.ON or its representatives have consent to access and inspect the generation meter and I have attached my documents to support this.

## Section 2 | FiT payment types

Please tick the relevant box to show which FiT payments you would like to receive:

<input type="checkbox"/> Generation and deemed export payments - only applicable for installations up to and including 30kW
<input type="checkbox"/> Generation and actual export payments - only applicable for installations with an accredited export meter
<input type="checkbox"/> Generation payments only - I do not wish to export
<input type="checkbox"/> Generation payments only - I will claim export payments from a different energy supplier
<input type="checkbox"/> Generation payments only - I am on a private wire and not connected to the National Grid and I declare that it is my intention to use any and all electricity generated by my FiT installation and I fully understand that any electricity generated but not used will not be eligible for FiT export payments.



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**Section 3 | Your generation accreditation details - you must be accredited to receive FiT payments.**

Micro-Generation Certification Scheme Certificate Number

**OR** If you have a ROO-FIT (Renewables Obligation Order Feed-in Tariff) accreditation number from OFGEM, please enter it here:

Date of ROO-FIT accreditation

**Section 4 | Your generation details - you can find this information on your MCS certificate**

What type of building is the generation equipment attached to (please **tick one from each** column):

Tick one from below	AND Tick one from below		
<input type="checkbox"/> New Building (only tick this if the generation equipment was included when you bought the new build property)	<input type="checkbox"/> Domestic	<input type="checkbox"/> Industrial	<input type="checkbox"/> Not grid connected
<input type="checkbox"/> Existing Building (Retrofit)	<input type="checkbox"/> Commercial	<input type="checkbox"/> Community building/school	

What was the commissioning date of the system?

What is the Total Installed Capacity (TIC) in kilowatts (kW)?   
What is the Declared Net Capacity (DNC) in kilowatts (kW)?

Is this financed by means of a grant from public funds?  Yes  No  
A grant is made by a public authority or by any person distributing funds on behalf of a public authority which includes but is not limited to UK Government department, Local and Regional Councils, Organisations acting on behalf of the Government and EU, European Governments, or The National Lottery.  
We'll contact you to confirm the details of this grant.

**Section 5 | Your generation meter details and reading - this can be found on the front of your generation meter**

Meter manufacturer	<input type="text"/>	Meter model	<input type="text"/>
Meter serial number	<input type="text"/>	Meter reading	<input type="text"/>
Number of digits - Please only provide the number of digits before the decimal place		<input type="text"/>	
Date of reading	<input type="text" value="D"/> <input type="text" value="D"/> <input type="text" value="M"/> <input type="text" value="M"/> <input type="text" value="Y"/> <input type="text" value="Y"/> <input type="text" value="Y"/> <input type="text" value="Y"/>		

If you're emailing your application to us, please include a FiT meter reading from the day you send this to us. If you post your application to us, we'll call you to get a start reading.

As explained on page 1, there are 'deployment caps' for FiT scheme tariffs. This may mean we need another reading from you as well as your start reading. Until you hear from us, please take a reading on 1 April, 1 July, 1 October and 1 January to make sure we have a reading ready to use.

Is this meter remotely read?  Yes  No

Location of the generation meter (e.g. under the stairs/in the loft). Please note the meter needs to be easily accessible without specialist equipment. If not, we will ask you to move the meter in line with MCS guidance.	<input type="checkbox"/> Garage	<input type="checkbox"/> Outbuilding/barn	If you've ticked 'Other', please tell us where it is <input type="text"/> <input type="text"/> <input type="checkbox"/> Tick this box if we would need a ladder to access your meter.
	<input type="checkbox"/> Greenhouse	<input type="checkbox"/> Outside box	
<input type="checkbox"/> Hall	<input type="checkbox"/> Communal cupboard	<input type="checkbox"/> Attic/loft	
<input type="checkbox"/> Cupboard	<input type="checkbox"/> Cellar	<input type="checkbox"/> Under stairs	
<input type="checkbox"/> Kitchen	<input type="checkbox"/> Other		
<input type="checkbox"/> Bedroom			
<input type="checkbox"/> Landing			
<input type="checkbox"/> Toilet			

Do you have a battery storage device to store the electricity created by your generation system?  Yes  No



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**Section 6 | Your generation site's electricity supply - these details can be found on your electricity bill**

Who is your generation site's supplier?

Please give your generation site's electricity supply number (also known as a Meter Point Administration Number or MPAN):

You can find your generation site's electricity supply number on your bill, no matter who supplies you. In the event that your generation site's meter is not compatible you may need to arrange for the meter to be changed.

Please tick here to confirm that the Distribution Network Operator (DNO) has been notified of the generation installation details by the company that installed your generation equipment. If you're not sure, please contact your installer.

**Section 7 | Export Meter Details - for sites with an accredited export meter**

If your device is not connected to the Electricity Network, please skip this section (please only complete for new applications)

Units with a capacity of 30kW or less don't require an export meter. If no export meter is present, your export payments will be calculated based on your selection in Section 2 (FIT Payment Types) of this form. If your installation is greater than 30kW and you wish to receive export payments you must have a suitable export meter.

Please give your electricity supply number (MPAN) for your export supply:

Manufacturer		Last meter reading	
Model		Date of reading	
Meter serial number			

Was this installed at the same time as your generation unit?  Yes  No

Can this meter be remotely read?  Yes  No

**Section 8 | Your energy performance requirements - you can find this information on your Energy Performance Certificate (EPC)**

Please tick the below if it applies to your application:

- If you have an EPC rating of A to D
- If you have no EPC or achieved a rating E or below
- If you are a school or a community with Ofgem pre-registration (please provide below)
- If you have a valid exemption letter (please enclose a copy with your application)\*

Please confirm your Energy Performance Certificate number (EPC):

Please confirm your Ofgem pre-registration number (if applicable)

\*To make sure the letter you send in has all the details we need, we've put a letter template on [eonenergy.com/FIT](http://eonenergy.com/FIT) under the section 'How to apply for the FIT scheme'. Please make sure this is filled in and signed by a qualified assessor using their company headed paper.



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**Section 9 | FiT payment details**

Bank details for receipt of the FiT payments (nominated recipient of the FiT payments).

Sort code							Account number									
Account holder's name																

Only fill the below in if the nominated recipient is different to the person in Section 1 (All about you).

Title		Home telephone number	
First name		Mobile telephone number	
Last name		Postcode	
Address			

**Section 10 | Your confirmation**

You need to include the following documents with your application. Please complete the checklist below to confirm we'll have everything we need.

- A valid Micro-Generation Certification Scheme (MCS) certificate .**
- A valid Energy Performance Certificate (EPC).**
- A valid EPC exemption letter** - if applicable.
- Valid Start Reading** - if you're emailing your application to us, please include a FiT meter reading from the day you send this to us. If you post your application to us, we'll call you to obtain a start reading.
- Proof of ownership** - if you own the property it should be in the name of the generator. Examples could be: a final invoice showing a zero balance; a fully paid invoice from the installers; or, if a property with an existing installation was purchased, a headed letter from the developers confirming the solar PV panels were included in the sale.
- A signed lease** - if you do not own the property from which you are generating, please provide a lease signed and dated by both parties confirming that you have permission to generate.
- Proof of identification** - e.g. photocopy of passport, driving licence or the equivalent identification document issued by a recognised official body (this needs to be provided even if you are already an E.ON customer).
- Proof of address** - e.g. utility bill, bank statement, council tax bill.

Please sign and date this application form to confirm that the information given is complete and accurate, that the generation equipment is installed and the solar panels are already in place and operational.

Signature:															
Print Name:															
Date:	D	D	M	M	Y	Y	Y	Y							

**If your application isn't fully and correctly completed, we might have to send it back to you which may delay registering you on the FiT scheme.**

**If you have any questions, please take a look at the FAQs on [eonenergy.com/fit](http://eonenergy.com/fit), or call us on 0345 301 4884. Our opening hours are 8am to 8pm, Monday to Friday and 8am to 4pm on Saturday.**

**Please now sign and complete ONE of the declarations overleaf to finish your application.**



**Feed-in Tariff (FiT) declaration**

- Complete Declaration 1 if the new 'FiT generator'<sup>1</sup> or 'nominated recipient'<sup>2</sup> owns or will receive FiT payments from 25 or more other eligible solar PV installations.
- Complete Declaration 2 if the new 'FiT generator'<sup>1</sup> or 'nominated recipient'<sup>2</sup> does not own or will not receive FiT payments from 25 or more other eligible solar PV installations.

<sup>1</sup> 'FiT generator' means (a) in relation to an Accredited FiT Installation, the person identified as the Owner in the Central FiT Register; and (b) in relation to any other Eligible Installation, the Owner, whether or not that person is also operating or intending to operate the Eligible Installation.

<sup>2</sup> 'nominated recipient' means a person appointed by a FiT generator to receive FiT payments in respect of an accredited FiT installation owned by that FiT generator.

**Declaration 1**

I \_\_\_\_\_ ('the FiT generator') (and/or I \_\_\_\_\_ ('the new nominated recipient'<sup>3</sup>)) certify in respect of this notice of change of identify that the new FiT Generator or the new nominated recipient (as applicable) is, or has applied to be, the FiT generator or nominated recipient for 25 or more other PV Eligible Installations located on different sites.

In this certification, references to the 'FiT generator' and 'nominated recipient' include all persons who are 'connected persons'<sup>4</sup> in relation to them.

Signed FiT generator	Date	D	D	M	M	Y	Y	Y	Y
Signed nominated recipient <sup>3</sup> :	Date <sup>3</sup>	D	D	M	M	Y	Y	Y	Y

Please tick the relevant box or boxes to confirm whether the FiT generator and/or the nominated recipient owns or will receive FiT payments from 25 or more other eligible solar PV installations:

- FiT generator
- Nominated recipient

**Declaration 2**

I \_\_\_\_\_ ('the new FiT generator') (and/or I \_\_\_\_\_ ('the new nominated recipient'<sup>3</sup>)) certify in respect of this notice of change of identify that the new FiT generator or the new nominated recipient (as applicable) is not, or has applied to be, the FiT generator or nominated recipient for 25 or more other PV Eligible Installations located on different sites.

In this certification, references to the 'FiT generator' and 'nominated recipient' include all persons who are 'connected persons'<sup>4</sup> in relation to them.

Signed FiT generator	Date	D	D	M	M	Y	Y	Y	Y
Signed nominated recipient <sup>3</sup> :	Date <sup>3</sup>	D	D	M	M	Y	Y	Y	Y

<sup>3</sup> Only to be completed where there is a nominated recipient

<sup>4</sup> A 'connected person' in relation to a FiT generator or a nominated recipient, means any person connected to that person within the meaning of section 1122 of the Corporation Tax Act 2010.