



Quote request

Electricity and gas meters with supply contract

Please send your completed and signed quote request with any supporting information to either of the following:

energy.connections@eonenergy.com

**Business Energy Connections, E.ON Energy Solutions,
Westwood Way, Westwood Business Park, Coventry CV4 8LG**

We've included some frequently asked questions on the back page to help answer some of the more technical questions in this form.

For any other questions please call us on **0333 202 4920**.
We're here Monday to Thursday 8am to 5pm and Friday 8.30am to 4pm.

Section A. Bill payer's details.

**We need some details about the business or charity we will supply.
Please complete the option that best suits your business type.**

Option 1. Limited company or charity.

Full company or charity name

Company registration number

Charity registration number

Registered address

Contact name

Contact telephone numbers

Email address

Account number (for existing customers only)

Section A. Continued.

Option 2. Non-limited or sole traders.

Trading name

Registered business address

Owner's full name(s)

Date of birth(s)

Home addresses, only if different to the registered business address

Previous home addresses, only if at current address less than 12 months

Owner's telephone number(s)

Owner's email address

Are you a micro business consumer?

An energy consumer who:

has an annual electricity consumption of not more than 100,000kWh;

has an annual gas consumption of not more than 293,000kWh;

or has fewer than 10 employees (or their full time equivalent) and an annual turnover or annual balance sheet total not exceeding Euros 2 million.

If you tick any of the above, you're classed as a micro business consumer.

Section B. Site contact details.

Contact name

Building name/Plot number

Address

Landline

Mobile

Email address



Section C. Electricity supply details.

For multiple sites, please send us the Meter Point Administration Number (MPAN) details provided by your Direct Network Operator(DNO) and include site sketches to show the position of each meter.

What is your MPAN?

When do you need the meter installed by? Your supply cable must be fitted first

Who will be installing the supply cable?

Name of cable fitter

Contact number

Is your supply single or three phase? single phase three phase

Is your supply Whole Current (WC) or Current Transformer (CT) and what is the ratio?

Whole Current (WC)

Current Transformer (CT)

Ratio

Who will be your meter operator? (only applicable where your ASC exceeds 110kVA)

MOP name

How much electricity will you use each year?

Use in kWh

What is your Authorised Supply Capacity(ASC), as set by your distribution company?

ASC measurement in kVA

FAQs

We've included some frequently asked questions on the back page to help answer some of the more technical questions in this form.



Section D. Gas supply details.

For multiple sites, please send us the Meter Point Reference Number (MPRN) details provided by your Direct Network Operator (DNO) and include site sketches to show the position of each meter.

Is this a new supply? Yes No

What is your MPRN?

When do you want the meter fitted? The pipework must be fitted first.
(DD/MM/YYYY)

Have live/dead checks been done?

Yes. Please tell us your local network reference number (existing supply customer only).

No. Please call National Grid on 0845 832 1111 for help getting a live dead check done.

Do you have an emergency control handle fitted for turning off the gas? Yes No

This must be fitted before we install your meter(s). Your network operator can arrange this.

So we know what size meter you need, please tell us the size of pipework connected to your gas meter.

Pipework size in mm

Are there any site features that we need to consider? e.g Listed buildings or sites of scientific interest

Yes. Please give details.

No

Will the meter be fitted internally or externally? Internally Externally (See next question)

For external meters only, please tell us where and how the meter will be housed, such as in a kiosk or cupboard?

For external meters only, are the pressure levels low or medium? Low Medium

How much gas will you use in a year?

Use in kWh

What is your peak hourly load?

Use in kWh

FAQs

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Supporting information

Please also send us the below to help us prepare your quote.

A site plan that shows where the meter needs to go with an arrow pointing north.

If you're completing this for someone else, a signed letter of authority.

If your quote request is for more than one site, please send us the spreadsheet that your DNO sent you, and include site sketches.

Gas infrastructure paperwork.

E.ON processes your personal data to provide a quote, to carry out an internal credit check, to respond to queries relating to the quote and to comply with its respective regulatory obligations, and in doing so E.ON will ensure that use of your personal data complies with applicable data protection legislation.

Declaration and signatures

I confirm that I have the authority to agree to a business credit check being carried out and can provide E.ON with the evidence if needed. If I am the director, partner or owner of the business I agree to a personal business credit check being done. I can also confirm that where I have given the information about other partners, directors or owners of the business, that I have their agreement for E.ON to carry out a personal business credit check on them too.

Signed

Date

Print name

**We're more than an energy
and meter supplier**

To find out
more about our
energy solutions
visit us at

eonenergy.com/foryourbusiness

Frequently asked questions



Electricity

How can I check what my Meter Point Administration Number is?

You can find out what your MPAN is from your local electricity distributor. If you're not sure who they are visit www.energynetworks.org/info/faqs/who-is-my-network-operator

How can I check whether our supply is single or three phase?

You can find this out by checking the number of fuse carriers installed or by referring to a qualified electrician.

What is Agreed Supply Capacity (ASC)?

This is the maximum capacity your electricity meter can carry from the network and is set by your distribution company. You can find this in your electricity infrastructure quote or by contacting your distribution company or project manager. We need this to make sure we install the correct size meter for you.

Where your ASC exceeds 110 kVA, we'll need to know who your Meter Operator (MOP) is. They'll supply you with a MOP contract for servicing and maintaining the meter. We'll liaise with your MOP to arrange the meter installation, once the supply contract is in place. If there isn't a MOP contract your meter can't be fitted. If you don't yet have a MOP, please visit www.meteroperators.org.uk/members for further information on who can supply this.

What is Whole Current (WC) and Current Transformer (CT)?

These are the different ways in which your meter measures your energy use. It's important that we get this right so we can give you an accurate quote. If you're not sure how to get them, please contact your local distribution network.

What is my CT ratio used for and how do I find out what my CT ratio is?

We use your CT Ratio to measure your consumption for certain types of supplies. If it's wrong it could affect your quote and your bills.



Gas

What is a Meter Point Reference Number?

This should be on a yellow tag on your pipework, if not call the MPRN enquiry line on **0870 608 1524**. If the MPRN enquiry line can't locate your MPRN it may be because you need to register your site with Royal Mail. Once you've registered with Royal Mail give us a call on **0333 202 4920** and we'll get an MPRN set up for you.

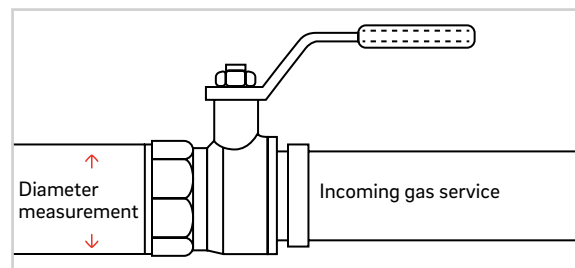
What is a live dead check?

A live dead check is done to ensure the gas pipe is live and allows gas to flow to the premises. When the live dead check is done, you'll be given a Local Network (LN) number which we'll use to create your MPRN number.

Please call National Grid on **0845 832 1111** for help getting a live dead check.

How do I measure my pipework?

Below is a diagram that shows how to do this



How do I work out our peak hourly load?

This information can be found by locating a data badge on your appliance(s) which will tell you the gas input and output ratings, or you can refer to the appliance manufacturer. Please note on the application form, the input rating from each appliance noted in kWh. For multiple appliances add them together to work out your peak hourly load.

What is meant by medium and low pressures?

Gas has different pressure tiers. This information will help us to make sure we fit the correct type of meter for your site. You should be able to check the tier pressure on your infrastructure paperwork. If you're having difficulty finding this information, please call us on **0333 202 4920** and we'll do our best to help you, as it's important information that can delay our quote.

How can I check how much gas I will use in a year, if this is a new supply?

Your infrastructure supplier may be able to help you estimate this.

What if I need help to find some of this information?

All the information we need in our application forms is important to help us process your application quickly. If you're having difficulty finding any of the information we need, please call us on **0333 202 4920**, we'll do our best to help you.